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Cecilia Clafien (1922-2015), Emeritus

# New Brunswick Free Public Library

60 Livingston Avenue, New Brunswick NJ 08901

732-745-5271

## Minutes, Board of Trustees

July 26, 2017 5:00 p.m.

1. Announcement of Compliance with Open Public Meeting. Notice of the meeting was sent electronically to the Home News Tribune and was posted in the library, on the library website, and at City Hall.
2. Call to Order. 5:04 p.m.
3. Roll Call. Present: Binde, Celey, Diaz, J. Marchetta, R. Marchetta, Monus, Tracy, Williams; Excused: Ortiz; Staff: Belvin, Crittenden.
4. Approval of Excused Absences. Monus (Tracy), unanimous.
5. Approval of Agenda. Celey (Monus), unanimous.
6. Approval of Minutes for June 21. Monus (Diaz), unanimous.
7. Approval of Bills. Binde (Celey), unanimous.
8. Committee Reports.
  - 8.1. Policy Committee.
  - 8.2. Finance Committee.
  - 8.3. Trustee Education.
  - 8.4. Friends' Liaison.
9. Director's Report.
  - 9.1. Career Connections: Starting September 6, Career Connections will change its Wednesday hours from 4:00 p.m. to 9:00 p.m. to 10:00 a.m. to 3:00 p.m. to assist patrons who can only come in during the daytime.
  - 9.2. Children's Programs: Summer Reading enrollment is down but activity is up. Staff from PRAB are stopping by to provide preschool information. The Summer Reading Faire is August 19.
  - 9.3. Children's Room: The Kiwanis Club of New Brunswick is donating approximately \$8,000 to purchase new tables and chairs for the Children's Room.
  - 9.4. Dunellen Public Library: The new director at the Dunellen Public Library is Jasmaile Eumnath Godhwani who started as a Page with us in 1996 and left in 2005.
  - 9.5. Futures Conference: The New Jersey State Library and ten other state libraries are sponsoring a Library Futures Conference in Atlantic City on September 25 and 26. The themes of the conference are, "What does the future of libraries look like? How will libraries be impacted by technology? How will they communicate and what tools will be available to help libraries adapt in order to best suit their customers' needs?" Belvin will be attending.
  - 9.6. NJLA Public Policy Committee: Belvin has been reappointed to this committee.
  - 9.7. Pop Up Drill Down: The library is collaborating with Dr. Carrie Ferraro of the Rutgers University Institute of Marine & Coastal Sciences, the Girl Scouts of Central and Southern New Jersey, and the Rutgers Geology Museum on an exhibit funded by the National Science Foundation's (NSF) Division of Research on Learning. The NSF-sponsored ship JOIDES Resolution is the flagship vessel for the International Ocean Discovery Program, which is dedicated to advancing scientific understanding of the Earth through drilling, coring, and monitoring the sub-seafloor. The exhibit will consist of a number of interactive kiosks that would educate children and adults about the ship's operation and findings. The library would house the exhibit for three to four weeks and the Geology Museum would house the exhibit for

a similar period. In addition, for one week the kiosks as well as an inflatable version of the ship will travel to various outdoor locations throughout the city. Members of the Girl Scouts will be trained to be facilitators to educate patrons who visit the exhibit.

- 9.8. Sister Cities: Belvin will be attending the Sister Cities trip to Japan from November 11 to November 16.
- 9.9. State Theatre Partners Breakfast: Belvin attended the State Theatre Partners Breakfast on July 11.
- 9.10. Volunteers: One intern through the Rutgers Public History Program is working on an annotated bibliography on Black/African American literature in the NBFPL collections.
- 9.11. Website Upgrade: Although there had been staff discussion of contracting with a company to upgrade our website, one of the Library Associates, Marco Arias, is working on doing it in house.
10. Unfinished Business.
11. Old Business.
12. New Business.
  - 12.1. LMX Library Leadership Breakfast Tuesday October 3.
13. Other Matters.
14. Public Comment.
15. Adjournment.

**Next Meeting August 23, 2017**